

## EqHub supplier order form

Send your order  
to Achilles JQS:  
**Fax: +47 37 06 35 01**  
**Mail: aic@achilles.com**

**Please provide access to add technical information to:**

Achilles ID:

Company:

Address/P.O.Box:

Postal No. and Town:

Country:

Legal entity No.:

Company e-mail:

Phone:

Responsible contact person:

E-mail:

Phone:

Technical (EqHub) contact person:

E-mail:

Phone:

Has the company been asked to  
enter technical information:

YES:

NO:

If yes, state  
company name:

### Information:

- Suppliers, who wish to enter technical information in EqHub, must have a valid approval in Achilles JQS.
- Once Achilles has received your order form for EqHub there will be prepared an invoice that covers the annual fee. The fee is based on oil and gas-related share of the company's annual turnover, as stated in section Financial Key Figures in your company's Achilles registration.
- The invoicing and audit of the information in EqHub follow the qualification period in Achilles JQS (JQS year). On initial registration, the invoice amount will be calculated from invoicing date to the expiration of the company's qualification period in the Achilles JQS. Are you close to the date of annual renewal of the Achilles JQS (less than 90 days), the invoice will cover these days + 1 year (this to avoid being invoiced two times in rapid succession).
- Once this fee is paid, it will be opened for access to EqHub.
- Use the normal login details (on [www.achilles.com](http://www.achilles.com)) to access the Achilles JSQ questionnaire, and then select the link to EqHub (login details for EqHub will be sent to you by EqHub).

### Yearly revision of data entered into EqHub

Suppliers shall commit to check yearly that the data entered into EqHub is still valid. This will be a process that is connected to the annual renewal cycle in Achilles JQS to ensure a cost efficient and controlled process.

### Responsibilities

EqHub is a delivery mechanism for standard documentation. The use of EqHub does NOT relieve any supplier / contractor from any contractual obligations towards delivery of information to a customer.

### EqHub supplier membership pricelist:

Category	Revenue last year (million NOK)	Annual member fee (NOK)
0	< 10	10.000
1	10-50	36.000
2	50-200	48.000
3	200-1.000	60.000
4	>1.000	72.000

**A separate invoice for the annual fee will be sent to you after your order is received. The invoice must be paid before access to EqHub is granted.**

Invoice labeled / order number:

Date:

Signature:

Block letters: